**Reboot UK Community Connector Job Specification**

**Mind Aberystwyth has an exciting new opportunity for a part-time Community Connector to deliver the Reboot UK programme in West Wales. This role would suit a self-motivated individual with an awareness of mental health, an interest in digital technology, and the means to travel around West Wales.**

**This is a 12-month contract of 22.5 hours per week to be worked flexibly. Salary is £18,525 (pro rata).**

Reboot UK aims to build a network of organisations and people who will share the skills and confidence people need to get online, giving them greater choice and control over their lives.

Digital can be hard to avoid in life – whether it is staying in touch with friends or family, managing benefits claims or finding local services or activities, much of what we need is now online. Digital literacy can help grow peoples’ confidence, independence and wellbeing, giving greater choice and control over their lives.

Reboot UK aims to disseminate digital skills and promote peer mentoring to ensure digital is a part of everyday interactions: people learn better from their peers. While formal computer-based classes work well in some settings, using daily support interactions to teach digital skills can empower the people who use services to have more control over their lives. Reboot UK uses a network-style model to spread this concept to a broader group of mental health organisations. The role of the Community Connector is to lead this change.

The Community Connector will either have lived experience of mental health problems themselves or will be committed to co-production with those who have.

The Community Connector will establish a ‘Community of Practice’ by recruiting voluntary ‘Digital Champions’ within other local Minds and partner organisations and support them to embed digital skills within their own services. Their role is to inspire, motivate and encourage action across the sector in their local area, enabling mental health services to lead the digital rights movement for the most disadvantaged in their communities.

They will also take part in co-design workshops with other Community Connectors, Homeless Link, Mind, and Good Things Foundation to design and shape the project nationally.

**Key Responsibilities and Expectations**

**There is flexibility in how the project is delivered. These responsibilities are a general guide only and additional, or different, responsibilities may be required from time-to-time:**

1. To appoint voluntary ‘Digital Champions’ at other local Minds and partner organisations in order to establish a ‘Community of Practice’ of Digital Champions regionally

* Work with partner organisations to establish suitable individuals to be voluntary ‘Digital Champions’ (frontline staff, volunteers, and service-users who can embed digital in their work or promote digital in their organisation)
* Work with Mind Aberystwyth to schedule and lead Community of Practice meetings at different locations in West Wales
* Schedule and lead one-to-one meetings with partner organisations and Digital Champions
* Maintain contact with members
* Provide leadership to the Community of Practice

1. To attend training and workshops to develop confidence and skills as required (this may involve training and overnight stays)
2. To take part in co-design workshops alongside other Community Connectors

* There will be at least 2 co-design workshops over the life of the project

1. Support Digital Champions to deliver change within their organisations

* Set up and deliver training for Digital Champions on embedding digital skills within their organisation
* Share resources gathered by the Reboot UK Project with digital champions
* Maintain regular contact with Digital Champions and offer support

1. To monitor the progress of digital champions and report back to Mind

* To provide digital champions with a tool for measuring their progress (as agreed with Mind UK)
* To support digital champions to present their learning (including monitoring data) back to the Community Connector and the group
* To share monitoring information from digital champions with Mind UK

1. To gather evidence of what works and work with other partners and Mind UK to disseminate this more widely

* To use local networks as a forum for discussing what works best
* To share information on what works with Mind UK

1. To maintain regular contact with Mind. This may involve:

* Taking part in catch up phone call or meetings with Mind’s Project Manager
* Taking part in quarterly meetings or phone calls with Mind and other community connectors
* Attend other meetings as required
* Disseminate and make use of the resources created as part of the programme

**Person Specification**

**Skills, experience and qualities**

**Essential**

* Basic literacy in digital skills
* Experience of supporting and/or motivating others
* Confidence in communicating to different audiences, including professionals and learners
* Direct or indirect experience of mental health concerns or commitment to co-production
* Able to plan and organise a varied workload
* Experience of using or working in mental health services.
* Passionate about the positive changes that digital skills can bring
* Enthusiasm and a willingness to try new things
* Persistence and ability to make changes as necessary to make the project work
* Ability to listen to the experiences of others and learn from them.
* Able to work independently
* Full UK driver’s license and own transport

**Desirable**

* Experience of supporting people with mental health problems to develop digital skills in a formal or informal setting
* Experience of facilitating meetings
* Experience of delivering training or presentations

**Availability**: There is some flexibility with dates and times in regard to commencement of employment and working patterns, but candidates should be available for a Service Design meeting on Thursday 25th of October taking place in Birmingham.

Please contact our Office Manager, Emma Goldsmith, on 01970 626 225 or e-mail [emma@mindaberystwyth.org](mailto:emma@mindaberystwyth.org) for an application form.

Closing date – **5pm, Wednesday 26th September**